

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
July 14, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on July 14, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Kilkelly, Sarocka, Bridges, Jones and President Foley.
Absent: None. Also present: Executive Director Greg Petry, Board Attorney Chuck Smith, Doug Holzrichter and Andy Ouper of Williams Architect, Ed Stuckey of Stuckey Construction, and Paul Wiese of SmithGroupJJR.

III. Consent Items

A. Minutes

- June 9, 2015 (Board of Commissioners Meeting)
- June 23, 2015 (Committee of the Whole Meeting)
- July 8, 2015 (Special Board Meeting)

B. Bills

C. Payroll

D. Financial Statements

E. Authorization to Receive Bids/Quotes

- Parks Department
 - Bowen Tree Reassessment Plan, tree removal and pruning.

Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to approve the Consent Items and pay bills as presented.

Mr. Petry explained that the request for the bids on the Bowen tree reassessment plan, tree removal and pruning were not within the budget, but due to the liability risk associated with patrons being hit by falling tree limbs, staff is requesting approval of this item.

Commissioner Kilkelly asked questions concerning a replacement card, books ordered from Amazon, cooling vest, and a refund on a parade entry fee. Staff answered all of her questions.

Following discussion, **Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously.**

IV. Public Portion

A. Introduction of New Staff

- Parks Department. Mike Trigg introduced Payton Green, a new maintenance worker in the Parks Department. Mr. Green presented his biographical background and stated that he was excited to be working for the Park District.

B. Introduction of New Interns

- Ty Rohrer introduced Grace Makuch who will be working in the Cultural Arts Department. Ms. Makuch presented her biographical background and stated the work she will be doing as an intern.

- Jay Lerner introduced Amber Dimitroff who will be working in the Recreation Department. Ms. Dimitroff gave her background, including the fact that she is a graduate of Waukegan High School and stated the work she will be doing as a recreation intern.

V. Progress Reports

A. Executive Director. Greg Petry presented his written report. There were no questions from the commissioners.

B. Attorney. Mr. Smith stated that he would address issues in executive session concerning land acquisition. He also stated that he has had further discussions with the attorneys representing the tax objectors, but that no conclusions have been reached.

C. IAPD/Legislation Update. Mr. Petry stated that he will be attending a meeting on July 15, 2015 with other park professionals concerning the current situation in Springfield, but essentially everything is at a stalemate until the legislation resolves the budget crisis. Mr. Petry will update the commissioners after the meeting on July 15.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report and advised the commissioners that no mold was found at the Bonnie Brook clubhouse. Mr. Glogovsky reminded the commissioners that the Partners in Park golf outing is set for July 24, 2015 and asked who wanted to participate in the outing. Commissioners Sarocka and Jones stated that they would like to golf. A luncheon is scheduled for 1:00 p.m.

D2. Cultural Arts. Claudia Freeman presented her written report. She stated that Bernie's Book Bank will be an additional participant in the Christmas in July event and will bring approximately 300 books.

Commissioner Kilkelly asked how the story book reading program was going. Ms. Freeman advised that at a reading session on July 7, 2015 County Chairman Aaron Lawlor, Sheriff Mark Curran, and Under Sheriff Ray Rose all participated in reading with children.

D3. Parks. Michael Trigg presented his written report. The commissioners reviewed Mr. Trigg's cost estimate for an Expression Swing at Bowen Park in the approximate amount of \$28,116.

Commissioner Bridges explained that he had asked about this swing as his constituents would be interested in a swing that enables both a parent and a child to swing together.

Mr. Petry advised that the cost of the swing at Bowen Park is exceedingly high, but that this could be installed at another park at a much lower cost. He stated that this is an exciting recreational opportunity where parent and child could interact. Staff will explore the cost of installing Expression Swings at a park that will not need the base required at Bowen Park.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. He stated that June was a very busy month.

Commissioner Sarocka questioned what the reaction was to the enforcement of the alcohol ban at the SportsPark.

Mr. Lerner replied that all teams received written notice that no alcohol would be tolerated at the SportsPark and also advised the teams about speeding issues on Beach Road. He reported that there had been no problems in implementing the enforcement of the alcohol ban.

VI. Review, Discuss, Decide

A. Interfund Transfers.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#42 Spec Rec)(16-11-11-583-9999)	256.31	
Spec. Recreation (08-16-00-473-9999)		256.31

Purpose: To cover cost of softball equipment purchased for the Special Olympics Softball program.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.

B/C. Hinkston Indoor Pool Project Update/Status of Clearview Park and Hinkston Indoor Pool. The development team lead by Doug Holzrichter and Andy Ouper of Williams Architects, and construction manager Ed Stuckey were present. Mr. Holzrichter stated that there is another six weeks of work to complete the contract specifications. He has reviewed the budget with Ed Stuckey and is still going with the same pool plan. Mr. Holzrichter made a slide presentation of design changes to the pool, which is still configured for 22,000-23,000 square feet.

President Foley had questions about where the parent area will be located at the small pool. Mr. Holzrichter pointed out the area where chairs will be available.

Commissioner Jones had a question whether the pool was sized for competition. Mr. Holzrichter explained that the pool is designed for local competition such as high schools.

Commissioner Foley stressed that she does not want padlocks in the locker rooms.

The commissioners expressed their satisfaction with the design presented by Mr. Holzrichter and his staff and asked them to continue their work.

The commissioners asked if the state grant is not available for this project whether the Park District would still be able to construct the indoor pool.

Mr. Petry gave a report on both Clearview Park and the Hinkston indoor pool and reviewed the options, but stressed that the Park District does not have sufficient funds to construct the Clearview Park improvements and the indoor pool without state grants.

The commissioners suggested that if the indoor pool could not be constructed, that staff explore expanding the parking as it is needed at the FieldHouse to provide for minivans and bus parking for teams competing at the FieldHouse.

Mr. Stuckey stated that some infrastructure needs to be done before the parking lot could be constructed.

Commissioner Kilkelly suggested that this should be on the Committee of the Whole meeting on July 28.

Commissioner Bridges agreed with Commissioner Kilkelly.

Commissioner Jones stated that he wanted to keep the momentum moving forward on the pool and does not want to see the pool project tabled.

Mr. Petry reported that there has been no movement out of Springfield to approve either of the grants and stated that there is significant public support for the pool. Mr. Petry reviewed the political initiatives necessary to secure grants.

Commissioner Sarocka asked Board Attorney Charles Smith if the Park District would have any cause for action against the State for not releasing the pool grant.

Mr. Smith stated that in his opinion, the Park District would not have the ability to enforce that grant.

D. Amendment to Policy 2.03: Investment. Mr. Glogovsky reviewed a proposal to amend Policy 2.03 and reviewed an opportunity to participate in having deposited funds collateralized for the Federal Home Loan Bank through NorStates Bank. He viewed this as a win/win situation and stated that the funds would be secure and collateralized. He further advised that he has compared the proposed revisions to the Investment Policy for the City of Waukegan, the County of Lake, as well as other governmental agencies and that he has researched the laws applicable to the investment of public funds. It is his opinion the revision to the Investment Policy is an authorized way for the Park District to invest funds.

Mr. Petry explained that the Park District keeps a limited amount of funds for cash needs and the rest of the money is invested.

Commissioner Sarocka asked if there were any disadvantages to the Park District.

Mr. Glogovsky stated that in his opinion, there were no disadvantages to this plan, only advantages for both NorStates and the Park District.

Attorney Smith stated to the commissioners that he had not participated in any of the discussions and that Mr. Glogovsky's research was his own independent research on this issue and reminded the commissioners that he is on the Board of Directors of NorStates Bank.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the amendments to 2.03 of the Investment Policy. Roll call to the motion: Ayes: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.

E. Discussion of Ordinance 13-04 - An Ordinance Fixing the Length of Time a Park Commissioner May Fail to Attend Meetings of the Park Board in Order for Such Commissioner's Office to be Declared Vacant and Providing a Procedure for Declaring Such a Vacancy. President Foley stated that she, Commissioner Bridges and Commissioner Sarocka wanted this issue reviewed by the entire Board.

President Foley expressed misgivings about the ordinance as currently drafted.

Commissioner Bridges asked Board Attorney Smith about the legality of an ordinance removing a commissioner from an elected position and whether it was enforceable.

Attorney Smith advised that there has never been a case where a commissioner has been removed from office and that there is no legislative authority, but if there were to be any authority, it would have to be contained in the ordinances, but there is no legal precedent to say that it is enforceable.

Commissioner Sarocka stated that he opposes the ordinance and that all commissioners voluntarily give of their time and that they do not need an ordinance telling them that they cannot miss meetings.

Mr. Petry expressed an opinion that this is a good tool to have available to the Board in the event a commissioner is frequently absent and that he recommended that the Board have some policy concerning this issue.

Commissioner Kilkelly questioned why this ordinance is a problem. She said that she is not offended by the ordinance and does not have a problem with it.

President Foley stated that she does not think the ordinance is necessary.

Commissioner Bridges stated his opinion that he does not think it is an enforceable ordinance and did not see the need to have an ordinance that is not enforceable.

Mr. Petry stated his opinion that he thinks that the ordinance is enforceable because it is mentioned in a state statute.

Commissioner Sarocka finds the ordinance offensive and particularly when leaving ten minutes early is counted as an absence.

Commissioner Kilkelly stated that this is not a personal issue and thinks that the commissioners should have a policy.

Commissioner Jones stated that he sees both sides of the issue.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to amend ordinance 13-04 to the previous ordinance concerning commissioner attendance.

Attorney Smith opined that it would be better to have an ordinance in place and in front of the commissioners prior to them voting on it.

Commissioner Sarocka amended his motion to direct the Board Attorney to draft a new ordinance reflecting an attendance policy such as the Board had prior to the 2013 amendment. Commissioner Bridges moved to amend his second. Motion carried unanimously. Attorney Smith is to prepare an ordinance for the August meeting.

F. King Park Conceptual Design. Mr. Paul Weise of SmithGroupJJR, presented a conceptual plan for King Park redevelopment. The drawings showed several areas for redesign and redevelopment of the park. Mr. Weise stated that the Park District had provided him with a great deal of material on the life of Dr. Eugene P. King for whom the park is named. Of particular interest was the fact that Dr. King was an active gardener and was interested in having the community getting involved in gardening and grow fruits and vegetables. This interest is incorporated into the proposed design. This 5.2 acre park will also include replacement of playground equipment, baseball and soccer fields, as well as a basketball court. Mr. Weise also explained that in doing his survey, residents want walking paths and those are incorporated in the plan, as well as the designs from various park partners, including Beacon Place located across the street from the park. The primary entrance to the park will be at Martin Luther King Jr. and South Avenue with a secondary entrance further west on South Avenue. Mr. Weise also commented that the design anticipates a request from the City to utilize part of the parkway along South Avenue for parking. The commissioners directed Mr. Weise to do a cost estimate based on the concept plan he presented.

G. Authorization to Accept Bids/Quotes

➤ Hinkston FieldHouse HVAC Preventative Maintenance Services.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to accept the low responsible bid of McDonough Mechanical Service, Inc., of Waukegan, in the amount of \$12,870 for FieldHouse HVAC preventative maintenance services.

The commissioners noted that staff recommended the rejection of the quote of MG Mechanical Service, Inc., of Woodstock, in the amount of \$8,042 based on poor service and workmanship on prior Park District projects. The commissioners accordingly felt that McDonough Mechanical Service was the low responsible bidder for the project.

Following discussion, **Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

H. Pace Bus Shelter at Washington Park. The Board was presented with a request from Pace to install a bus shelter at Washington Park. Staff recommended against the request stating that there would be minimal revenue for the Park District and that it would impede the site lines into Washington Park. **Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to reject the request from Pace to install a bus shelter on Park District property at Washington Park. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

VII. Closed Session.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to adjourn into closed session to discuss collective bargaining negotiations pursuant to 5 ILCS 120/2(C)(2) and land acquisition pursuant to 5 ILCS 120/2(C)(5). Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously. Regular session adjourned at 6:15 p.m.

Following closed session, the Board resumed regular session at 6:43 p.m.

VIII. Next Meeting

A. COW meeting - July 28, 2015. Topic Open Dialog/Discussion

IX. Commissioner Questions.

President Foley stated that a Navy veteran who resides at Lilac Ledge has complained to her that the flag at Veteran's Park is not properly displayed, in that the light does not shine directly on the flag after sunset.

Mr. Petry stated that the lightening is on the ground and points directly up at the flag and further stated that all area veteran groups were consulted concerning the display of the flag and lighting and no objections were made.

There were no other questions or comments from the commissioners.

X. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to adjourn. Motion carried unanimously. Meeting adjourned at 6:46 p.m.

Attendance recorded per policy. All commissioners were present.

Respectfully submitted,

Charles W. Smith
Board Secretary