

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
September 9, 2008**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on September 9, 2008 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:00 p.m. by President Wayne Motley.

II. Roll Call

Present: Commissioners Durkin, Duffy, Sarocka, Foley, Motley. Also present was Executive Director Greg Petry and Board Attorney Charles Smith,

III. Public Portion

No members of the public asked to address the Board

IV. Consent Items

- A. Minutes
 - July 28, 2008 (Committee of the Whole)
 - August 12, 2008 (Board of Commissioners)
 - August 18, 2008 (Adjourned Meeting)
 - August 25, 2008 (Committee of the Whole)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Durkin, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.

IV. Progress Reports

- A. Executive Director

Mr. Petry presented a written progress report and orally reported that there is nothing new in Land/Cash donations as development has been extremely slow. He stated that he is constantly in contact with Russ Tomlin of the City of Waukegan in an effort to stay on top of any development activity.

Sports Complex – Mr. Petry advised that he had met with Mike Violtt of Robert Morris College and reviewed a letter of understanding. The College is asking the Park District to consider a 15 year lease as opposed to 10 years. The discussions with Robert Morris College to date have been cordial, and it is anticipated that an agreement will be reached with the College concerning naming rights and use of the stadium at the sports complex.

IAPD Community Service Awards – Mr. Petry requested names for the Illinois Association of Park Districts Community Service Award and Secretary Charles Smith suggested Fred Abdula who has been a constant supporter of the Park District and a sponsor of the Messiah concert. Mr. Abdula will be strongly considered as a potential recipient of the Park Patron of the Year Award.

Mr. Petry reported that the flag sculpture should be ready for the November 11 ceremonies at Veteran's Park.

Commissioner Duffy asked Mr. Petry if there have been meetings with the Waukegan School District relative to the potential use by the School District of the planned sports complex.

Extended Leave for Superintendent of Recreation – The Board reviewed Alicia Mentell and Dayna Niemi's extended leave requests to participate in a Rotary Exchange Program in New Zealand. The request was made pursuant to Section 4.20.3 of the Waukegan Park District Personnel Policy and was a request for leave with pay. After discussion, **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve two weeks of special leave with pay pursuant to Section 4.20.3 of the Park District Personnel Policy for Alicia Mentell and Dayna Niemi. Roll call to the vote: Ayes: Durkin, Foley, Duffy, Motley. Nays: Sarocka. Motion carried.**

B. Attorney

Mr. Smith reported that a pretrial conference is set for September 12, 2008 regarding the Park District's suit against Mr. and Mrs. Vakili for damage to the bluff. Mike Trigg and Greg Petry will attend the pretrial conference.

Mr. Smith submitted an ordinance for annexation for property at 13913 Blanchard Road and 13895 Blanchard Road. **Motion by Commissioner Durkin, seconded by Commissioner Duffy, to approve the Annexation Ordinance. Roll call to the Motion: Ayes: Durkin, Foley, Duffy, Sarocka, Motley. Nays: None. Motion carried unanimously.**

C. IAPD/Legislation Update

President Motley reported that there is no update at this time as the legislature is not in session.

D. Division Reports.

D1. Superintendent of Finance & Administration. Steve Warneke presented his written report and handed out to the Board the four month golf report. Mr. Warneke noted that the numbers for golf were extremely good and have been aided by a number of factors, including good golf weather and an excellent marketing campaign.

The Commissioners were pleased with the golf revenue report.

D2. Cultural Arts. Claudia Freeman presented her written report and advised that she has received an \$11,000 grant for the next fiscal year from the Illinois Arts Council and that Ty is applying for a technology grant.

President Motley questioned Ms. Freeman about the progress on the Messiah concert and she reported that the committee is lining up donors for the concert.

The Board received a call at this time from Dave Phillips, the financial consultant to the Board. Mr. Phillips was to have attended the meeting in person, but due to a scheduling conflict, appeared via conference call. Mr. Phillips advised that he is reconfiguring the revenue estimates for future years for the Park District. He noted that the Park District has an authorization from 2005 for \$20 million in bonds and noted the Board could use up the balance of that authorization before issuing a new bond authorization.

Commissioners Duffy and Sarocka questioned Mr. Phillips concerning his revenue projections in light of recent information provided by Assessor Pat Morris. The Board then asked Mr. Phillips to be present for the Committee of the Whole meeting on September 22 to further discuss the revenue position of the Park District and bonding capacity.

D3. Parks. Michael Trigg presented his written report. Commissioner Duffy asked a question relative to the finances and the BMX track and whether the Park District was expending money for the concession stands. Mr. Trigg advised that the improvements are not at the Park District's expense and the BMX Association is paying for the concession stand and manning it.

Commissioner Duffy asked about the estimate for repairs to the water heater at Ganster Pool. Mr. Trigg responded that it was approximately \$4,500 and it would be taken up later in the meeting.

D4. Recreation. Alicia Mentell was not present but a written report was received. Mr. Petry noted that in addition to Ms. Mentell's written report that the Fieldhouse has been doing extremely well financially over the summer with tournaments, however, fitness memberships have decreased as usual over the summer months.

V. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

Parks Division

- RAC Roof. **Motion by Commissioner Duffy, seconded by Commissioner Durkin, to approve the low quote of DCG Roofing Solutions, Inc, in the amount of \$18,800 for roof repairs to the Rose Administration Center. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**
- Powell Park 319 Grant. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the IEPA Section 319 Funding for the Powell Park/Waukegan River project. This is a grant that requires matching funds in goods and services of \$60,000 with grant funding available for \$90,000. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

- Field House Sauna/Steam Room. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the low quote of Car-Min Construction Co., Inc. in the amount of \$164,800 for the sauna/steam room addition at Hinkston Park Fieldhouse. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**
- Ganster Pool Water Heaters. **Motion by Commissioner, Sarocka, seconded by Commissioner Foley, to approve the low quote of Roger J. Schwab Plumbing in the amount of \$4,768 for the Ganster Pool Bathhouse water heater replacement. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

B. Interfund Transfers. **None**

C. Architectural, Engineering, Landscape Architectural and Construction Management Services for Development and Construction of the Outdoor Sports Complex. Discussion of the process and use of an owner's representative to oversee the project scope and responsibilities without overlap.

D. Architectural Services for Bonnie Brook Clubhouse Renovation - **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the standard Agreement Between Owner and Architect for services from Pollock Holzrichter Nicholas, Ltd. (PHN) for the Bonnie Brook Banquet Facility Remodeling in the lump sum amount of \$92,500. Roll call to the motion: Ayes: Durkin, Sarocka, Foley, Motley. Nays: Duffy. Motion carried.**

E. Permission for worship service at Hinkston Main Pavilion on September 21 – **Motion by Commissioner Foley, seconded by Commissioner Durkin, to grant a permit to First Congregational United Church of Christ for an outdoor worship/picnic on September 21, 2008 at Hinkston Park. Motion carried unanimously.**

VII. Land Acquisition

Mr. Petry advised that the owners of 612 Jensen Court had rejected the Park District's offer for the property. The Commissioners do not wish to increase the offer at this time.

VIII. Questions from Commissioners

Commissioner Durkin expressed his concern about the costs for the sports complex and that the Park District would be utilizing all of its bond capacity for one project.

Commissioner Foley stated that she supports the sports complex but wants to be certain money is available for smaller projects, such as the Benny Center.

Commissioner Sarocka stated that he agrees with Commissioners Durkin and Duffy's comments about all of the Park District's resources being put into the sports complex and not having enough money available for other projects, such as the swimming pool.

Commissioner Duffy had nothing to add.

President Motley stated that he agrees with the need to watch the dollars and will not let the sports complex monopolize all of the Park District's resources.

Commissioner Durkin thanked President Motley for his comments.

IX. Adjournment

Motion by Commissioner Duffy, seconded by Commissioner Durkin, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:10 p.m.

Respectfully submitted,

Charles W. Smith
Secretary