

# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 21, 2025 – 4:30 pm  
1324 GOLF ROAD  
WAUKEGAN IL 60087**

## **AGENDA**

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items
  - A. Minutes
    - December 10, 2024 Board of Commissioners Meeting
  - B. Bills
  - C. Payroll
  - D. Financial Statement
  - E. Authorization to Accept Bids/Quotes for the SportsPark Champion Field Turf Replacement
- IV. Public Comment
- V. Acknowledgements & Presentations
- VI. Progress Reports
  - A. Executive Director
  - B. Attorney
  - C. IAPD/Legislative
  - D. Division Reports
    - D.1 Director of Recreation
      - A. Superintendent of Sports, Fitness and Aquatics
      - B. 2024 Halloween Trick or Treat Trail Report
    - D.2 Director of Parks
    - D.3 Director of Marketing and Community Relations
    - D.4 Director of Finance and Operations
      - A. Superintendent of Finance and Operations

- VII. Review, Discuss, Decide
  - A. Motion to Approve Bevier Sediment Removal Change Order #2 (Bejster)
  - B. Motion to Approve Purchase of Romtec Shelter (Bejster)
  - C. Motion to Approve Purchase of Dugdale Playground Equipment (Bejster)
  - D. Motion to Deny Dugdale Park Renovation Bids (Bejster)
  - E. Motion to Approve Dugdale Park Renovation Bid (Bejster)
  - F. Motion to Approve Hinkston Park Renovation Design Services Proposal (Bejster)
  - G. Motion to Approve Motion to Approve Ordinance 25-01, Consideration and action on an Ordinance abating the tax hereto levied for the year 2024 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, and General Obligation Park Bonds (Alternate Revenue Source), Series 2022A of the District (Mendez)
  - H. Motion to Approve Updated Policies (Beckmann)
    - a. 2.08 Donations, Gifts, Bequests and Naming Rights
    - b. 2.10 Capital Asset/Fixed Assets
    - c. 2.12 Match Policy: Grants Committing District Resources
    - d. 2.15 Endowment/Memorial Fund Creation and Usage
    - e. 3.22 Media, Public Information, and Communications
    - f. 4.03 Conditions and Requirements of Employment
    - g. 4.10 Sick Time and Family Medical Leave Act (FMLA)
  - I. Motion to Approve Interfund Transfers (Mendez)
  - J. Upcoming Meeting: Board of Commissioners Meeting, Tuesday, February 11, 2025
- VIII. Commissioner Comments
- IX. Adjournment

## **OUR COMMITMENT TO YOU!**

### **MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

### **VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

### **VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team-based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.